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Board of Management Minutes of Meeting: November 28, 2019 @ 7:30 P.M.

Place: 95 Lavinia Avenue
Members: J. Slaughter, G. Dunphy, W. Roberts, K. Roumanis, L. D'Andrea, L. Nadeau, J. Montgomery, M. Smith, S. Reimer, P. Vlach, L. Symsyk, R. Patrickson, B. Futz, J. Anderson
STH Staff: E. Gaigalas, C. Walmsley
Regrets: G. Perks, A. Kailie

1. **Addition of items to agenda:** none
2. **Items arising not contained in the agenda below:** none
3. **Agenda adoption:** G. Dunphy moved to adopt the agenda, seconded by P. Vlach.
CARRIED
4. **Declarations of interest under Municipal Conflict of Interest Act:** none.
5. **Aboriginal Land Acknowledgement:** read by the Chair.
We acknowledge the land we are meeting on is the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit and Métis peoples. We also acknowledge that Toronto is covered by Treaty 13 with the Mississaugas of the Credit.
6. **Minutes of Previous Meeting:**
W. Roberts moved approval of the minutes of the October 24th, 2019 Board of Management meeting, seconded by J. Montgomery.
CARRIED
7. **Swansea Memorial Library:** no report
8. **Referrals from Swansea Town Hall Association:** The Swansea Town Hall Board of Management confirms that that Mary Margaret McMahon of Sidewalk Labs will be the speaker at the joint Swansea Town Hall/STHA AGM on Wednesday, May 13, 2020. Staff will co-ordinate a tour with Sidewalk Labs for those interested in the New Year.
9. **Executive Committee:** no report
10. **Treasurer's Report:** E. Gaigalas delivered the Treasurer's report and informed the Board that in November the CRA completed an audit, and subsequently received a clean report, on Swansea Town Hall's payroll deductions and compliance.
The Finance Committee will meet and report back to the Board in the 1st quarter of 2020.

W. Roberts motioned receipt of the October 2019 financial report, seconded by B. Futz.

CARRIED

11. Community Liaison Committee: no report

12. Space Use Committee: W. Roberts delivered the report, outlining the proposed changes to the Space Use Policy and Procedures (SUPP) and Appendices.

W. Roberts motioned approval of the revised Space Use Policy and Procedures plus Appendices A1 and A2, and to authorize the Committee to make any further editorial corrections to these documents, seconded by J. Anderson.

CARRIED

W. Roberts motioned to adopt the balance of the November 5, 2019 Space Use Committee Report, seconded by J. Anderson.

CARRIED

13. Governance Committee: no report

14. Joint Nominating Committee: no report

15. Executive Director's Report: S. Reimer motioned receipt of the November 20, 2019 Executive Director's Report, seconded by L. Nadeau.

CARRIED

16. Correspondence: none

17. Attachments: none

The meeting moved in camera and staff left the room.

18. Human Resources Committee: The Chair of the Committee updated the Board on the Subcommittee's review of the 2019 Executive Director's Performance Planner.

The meeting moved out of camera.

19. P. Vlach motioned to adjourn the meeting, seconded by L. D'Andrea.

CARRIED

UPCOMING 2019 MEETINGS & EVENTS

Thursday February 20, 2020 @ 7:15 pm Swansea Town Hall Board of Management

Thursday March 26, 2020 @ 7:15 pm Swansea Town Hall Board of Management