SWANSEA TOWN HALL COMMUNITY CENTRE

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Agreement #:
(Office Use Only)

FUTURE SPACE USE REQUESTS

On behalf of this entity I request the following use of space at Swansea Town Hall for the period: **TO**

Company name: **email address:**

Contact name: **phone #:**

Dates and times requested:

Program/Meeting/Event Name	Individual Dates	OR Day of Week	Date Range Start Date	Date Range End Date	Preferred Room(s)	Booking times requested: Booking start time	Event start time	Event end time	Booking end time	Attendance Estimate