



## **Board of Management**

### **Minutes of Meeting: June 21<sup>st</sup>, 2018 @ 7:15 P.M.**

<b>Place:</b>	95 Lavinia Avenue
<b>Present:</b>	J. Slaughter, W. Roberts, S. Reimer, L. D'Andrea, M. Maldonado, M. Hudson, K. Roumanis, M. Smith, T. Emo, E. Huang, J. Anderson, B. Futz
<b>Advisors:</b>	B. O'Rourke, S. Casey
<b>STH Staff:</b>	E. Gaigalas, C. Walmsley
<b>Guest:</b>	B. Livingston (SML)
<b>Regrets:</b>	R. Patrickson, P. Vlach, Councillor S. Doucette
<b>Absent:</b>	G. Dubauskas

- 1. Addition of items to agenda:** none
- 2. Agenda adoption:** W. Roberts moved to adopt the agenda, seconded by M. Smith.  
**CARRIED**
- 3. Declarations of interest under Municipal Conflict of Interest Act:** none
- 4. Minutes of previous meeting:** W. Roberts moved approval of the minutes of the April 19, 2018 Board of Management meeting, seconded by L. D'Andrea.  
**CARRIED**
- 5. Items arising not contained in agenda below:** none
- 6. Community Liaison (CLC):** M. Maldonado presented her report and the Committee's recommendation to host a workshop series was discussed.  
**W. Roberts motioned and K. Roumanis seconded to approve the workshop proposal as set out in the CLC report, subject to a workshop agreement being developed by the CLC in co-operation with the Space Use Committee and the Board, and the development of guidelines for the application and selection of workshop leaders being approved by the Board (approval may be by email).**  
**CARRIED**  
**M. Maldonado moved receipt of the balance of the June 13, 2018 Community Liaison Committee report seconded by W. Roberts.**  
**CARRIED**
- 7. Swansea Memorial Library Report (SML):** B. Livingston delivered her report on the Swansea Memorial Library for 2018 to date.  
**W. Roberts motioned to authorise spending up to \$9000 for replacement of the Swansea Memorial Library hard flooring, subject to following Swansea Town Hall procurement procedures, seconded by K. Roumanis.**  
**CARRIED**  
**W. Roberts motioned that the Building and Furnishings Committee meet no later September 30, 2018, seconded by E. Huang.**  
**CARRIED**

**8. Election of Officers**

**a) Election of Officers to the Swansea Town Hall Board of Management:**

**W. Roberts moved to appoint the Executive Director to officiate the Election of Officers, T. Emo seconded. CARRIED**

**J. Slaughter nominated S. Reimer for the position of Secretary and L. D'Andrea seconded.**

**T. Emo moved to close nominations for Secretary and J. Slaughter seconded. CARRIED**

S. Reimer was acclaimed for the position of Secretary

**J. Slaughter nominated R. Patrickson for the position of Treasurer and L. D'Andrea seconded.**

**W. Roberts moved to close nominations for Treasurer, S. Reimer seconded. CARRIED**

R. Patrickson was acclaimed for the position of Treasurer.

**J. Slaughter nominated T. Emo for the position of Vice-Chair, L. D'Andrea seconded.**

**W. Roberts moved to close nominations for Vice- Chair, S. Reimer seconded. CARRIED**

T. Emo was acclaimed for the position of Vice-Chair.

**S. Reimer nominated J. Slaughter for the position of Chair and L. D'Andrea seconded.**

**W. Roberts moved to close nominations for chair, T. Emo seconded. CARRIED**

J. Slaughter was acclaimed for the position of Chair.

**9. Appointment to Committees**

**W. Roberts moved to make the following changes to Committee appointments and otherwise confirm the existing membership, seconded by J. Anderson:**

- **B. O'Rourke joins the Building and Furnishings Committee**

- **S. Casey joins the Community Liaison Committee CARRIED**

**10. Referrals from the Swansea Town Hall Association:** W. Roberts noted plans are to have a STHA Executive meeting in September and a STHA Board meeting in October.

**11. Executive:** No report

**12. Treasurer's report:** The Executive Director presented the financial report for the months April and May 2018.

**E. Huang motioned adoption of the financial report for April and May 2018, seconded by L. D'Andrea. CARRIED**

**W. Roberts motioned to authorize the E.D. to move the Swansea Town Hall Operating Account to Meridian Credit Union, seconded by T. Emo. CARRIED**

**13. 2019 Budget Submission**

**W. Roberts motioned approval of the 2019 Budget submission to the City, seconded by E. Huang. CARRIED**

**14. Building and Furnishings (BF):** no report.

**15. Space Use (SUC):**

**W. Roberts moved receipt of the June 4, 2018 Space Use Committee report and approval of recommendations contained therein, seconded by T. Emo. CARRIED**

**16. Governance Committee (GOV):**

**J. Anderson moved receipt of the May 28, 2018 Governance Committee report and approval of recommendations contained therein, seconded by L. D'Andrea. CARRIED**

**17. Nominating Committee: no report**

**18. Executive Director's Report:**

**S. Reimer moved receipt of the June 13, 2018 Executive Director's report, seconded by W. Roberts. CARRIED**

The ED reported he will be taking vacation the week of June 25, 2018 and for 2 weeks beginning August 5, 2018.

**19. Correspondence: none**

**20. Attachments: Nominations for Appointments**

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**21. Human Resources Committee: no report**

**22. W. Roberts motioned to give the Chair authority to cancel the July Board of Management meeting if there are no urgent or important issues requiring a meeting, seconded by S. Reimer. CARRIED**

**W. Roberts motioned to adjourn the meeting, seconded by M. Hudson. CARRIED**

**UPCOMING 2018 MEETINGS & EVENTS**

<b>Thursday</b>	<b>July 26 2018</b>	<b>7:15 pm</b>	<b>Board of Management Meeting</b>
<b>(TENTATIVE: MAY BE CANCELLED)</b>			
<b>Thursday</b>	<b>September 27 2018</b>	<b>7:15 pm</b>	<b>Board of Management Meeting</b>