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## **Board of Management Minutes of Meeting: February 22<sup>nd</sup>, 2018 @ 7:15 P.M.**

**Place:** 95 Lavinia Avenue  
**Present:** J. Slaughter, W. Roberts, T. Emo, S. Reimer, L. D'Andrea, K. Roumanis, E. Huang, G. Dubauskas, M. Smith, J. Anderson, Councillor S. Doucette R. Patrickson, P. Vlach  
**STH Staff:** E. Gaigalas, C. Walmsley  
**Regrets:** M. Maldonado, M. Hudson, B. Livingston, Swansea Memorial Library  
**Absent:** T. O'Reilly

1. **Addition of items to agenda:** Additions to #14. AGM and to #18. Verbal report
2. **Agenda adoption:** W. Roberts moved to adopt the amended agenda, seconded by S. Doucette. **CARRIED**
3. **Declarations of interest under Municipal Conflict of Interest Act:** none
4. **Minutes of previous meeting:** W. Roberts moved approval of the amended minutes of the November 30<sup>th</sup> 2017 Board of Management meeting, seconded by S. Reimer. **CARRIED**
5. **Items arising not contained in agenda below:** none
6. **Swansea Memorial Library Report (SML):** No report
7. **Referrals from the Swansea Town Hall Association:** none

### **Standing Committee Reports**

8. **Executive:** No report
9. **Treasurer's report:** No report
10. **Building and Furnishings (BF):** No report
11. **Space Use (SUC):** No report
12. **Community Liaison (CLC):** R. Patrickson moved acceptance of the February 5<sup>th</sup> Community Liaison Committee report and recommendations contained therein except those related to the Homework Club, seconded by W. Roberts. **CARRIED**  
S. Doucette moved that funding of up to \$4,000 be provided for the Swansea Town Hall Homework Club for the 2018/19 school year, with staff to provide a report on Homework Club spending for the current school year at the next Board of Management meeting, seconded by W. Roberts. **CARRIED**

**13. Governance Committee (GOV):** No report

**14. Nominating Committee:**

W. Roberts provided a verbal report on the board recruitment process that is underway. Applications will be available as of March 1, 2018 and the application deadline is noon on March 19<sup>th</sup>, 2018.

**AGM May 16<sup>th</sup>:** The topic of identifying an AGM speaker was discussed.

**15. Executive Director's Report: W. Roberts moved receipt of the February 12<sup>th</sup>, 2018 Executive Director's report, seconded by J. Anderson. CARRIED**

**16. Correspondence:** none

**17. Attachments:** Remuneration & Expenses Council Appointees

The meeting moved In camera. E. Gaigalas and C. Walmsley left the room.

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**18. Human Resources Committee:**

J. Slaughter gave a verbal report of the Human Resources subcommittee.

**J. Slaughter moved that the Board of Management find that the Executive Director meets expectations for 2017, seconded by K. Roumanis. CARRIED**

For 2018, the Committee is to look at initiatives adopted by board committees as part of priorities and objectives of the Executive Director. W. Roberts suggested priority should be to ensure committees have the necessary materials and are able to meet regularly. K. Roumanis noted that the HR Committee can seek comments from other committees.

Appointment of persons to the HR Committee is to be added to the next meeting agenda.

The meeting moved out of camera.

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**19. Adjournment: W. Roberts motioned to adjourn the meeting, seconded by S. Reimer. CARRIED**

**UPCOMING 2017 MEETINGS & EVENTS**

Thursday	March 22. 2018	7:15 pm	Swansea Town Hall Board of Management
Thursday	April 19. 2018	7:15 pm	Swansea Town Hall Board of Management
Thursday	May 16. 2018	7:15 pm	Annual General Meeting: STH/STHA