

Board of Management

Minutes of Meeting: October 26th, 2017 @ 7:30 P.M.

Place: 95 Lavinia Avenue
Present: J. Slaughter, W. Roberts, T. Emo, S. Reimer, R. Patrickson, L. D'Andrea, M. Hudson, K. Roumanis, M. Maldonado, E. Huang, G. Dubauskas, Councillor S. Doucette
STH Staff: E. Gaigalas, C. Walmsley
Absent: T. O'Reilly
Regrets: M. Smith, K. Gallagher-Ross, J. Anderson
Guest: B. Livingston, Toronto Public Library

1. **Addition of items to agenda:**
 - add to 7 (a) selection of Swansea Town Hall Joint Nominating Committee reps
 - add to 16 (a) Christmas Volunteer Appreciation dinner
2. **Agenda adoption: W. Roberts moved to adopt the agenda, seconded by G. Dubauskas.** **CARRIED**
3. **Declarations of interest under Municipal Conflict of Interest Act: none**
4. **Minutes of previous meeting: W. Roberts moved approval of the minutes of the September 28th 2017 Board of Management meeting, seconded by G. Dubauskas.** **CARRIED**
5. **Items arising not contained in agenda below: none**
6. **Swansea Memorial Library Report (SML): B. Livingston presented her report "Fall 2017 Update". W. Roberts moves receipt of the report with thanks, seconded by S. Doucette.** **CARRIED**
7. **Referrals from the Swansea Town Hall Association:**

W. Roberts motioned that the Swansea Town Hall AGM be held on May 16, 2018, seconded by G. Dubauskas. **CARRIED**

(a) W. Roberts moves that the new Swansea Town Hall representatives on the Joint Nominating Committee be G. Dubauskas, E. Huang and J. Slaughter, seconded by S. Reimer. **CARRIED**

Standing Committee Reports

8. **Executive: No report**
9. **Treasurer's report: The Executive Director presented the financial report for September, 2017. W. Roberts moved adoption of the report, seconded by R. Patrickson.** **CARRIED**

- 10. Building and Furnishings (BF): E. Huang moved October 23 report and recommendations, seconded by W. Roberts. CARRIED**
- 11. Space Use (SUC): W. Roberts moved receipt of the October 11 report seconded by G. Dubauskas. CARRIED**
- 12. Community Liaison (CLC): no report**
- 13. Governance Committee (GOV): no report**
- 14. Executive Director's Report: W. Roberts moved receipt of the October 18th, 2017 Executive Director's report, seconded by T. Emo. CARRIED**
 W. Roberts will represent the Swansea Town Hall at the November 5th, 2017 Canadian Legion Branch 266/46 Remembrance Day Ceremony.
- 15. Correspondence: none**
- 16. Attachments: M.C. O'Brien Obituary, 2018 Stat Holidays, 2018 Draft Schedule of Meetings
 W. Roberts moved adoption of the 2018 meeting schedule, seconded by S. Reimer. CARRIED**
- (a) T. Emo motioned that a Swansea Town Hall Volunteer and Staff Appreciation Dinner be held on Friday, December 8, 2017, seconded by L. D'Andrea. CARRIED**

The meeting went in camera and E. Gaigalas and C. Walmsley left the room.

IN CAMERA

- 17. J. Slaughter motions that the Board of Management approve the recommendations of the HR Sub Committee which find that the Executive Director met expectations as set out as agreed in the 2017 Performance Planner, seconded by W. Roberts. CARRIED**
- The HR Sub Committee will conduct a final review in January 2018 and begin the 2018 Performance Planning process.
- 18. Adjournment: W. Roberts motioned to adjourn the meeting, seconded by M. Hudson. CARRIED**

UPCOMING 2017 MEETINGS & EVENTS			
Thursday	November 30	7:15 pm	Swansea Town Hall Board of Management