



Board of Management

Minutes of Meeting: March 23rd, 2017 @ 7:15 P.M.

Place: 95 Lavinia Avenue
Present: J. Slaughter, P. Vlach, R. Patrickson, K. Roumanis, W. Roberts, L. D'Andrea, M. Hudson, T. O'Reilly, G. Dubauskas, J. Anderson, M. Smith
STH Staff: E. Gaigalas, C. Walmsley
Absent: N. Stein
Regrets: T. Emo, A. Gidaro, S. Reimer, Councillor S. Doucette
Guests: B. Livingston TPL Branch Manager, G. MacFayden TPL Area Manager, D. Drabkin, TPL Library Service Manager

- 1. Addition of items to agenda:** Added item "15. a) Report of the HR Subcommittee".
- 2. Agenda adoption:** W. Roberts moved to adopt the amended agenda, seconded by L. D'Andrea.
CARRIED
- 3. Declarations of and conflicts of interest:** None
- 4. Minutes of previous meeting:** W. Roberts moved approval of the minutes of the February 23, 2017 Board of Management meeting, seconded by M. Hudson.
CARRIED
- 5. Items arising not contained in agenda below:** none
- 6. Swansea Memorial Library Report (SML):** B. Livingston gave a verbal and written report to the Board on the Swansea Memorial Library. Guests G. MacFayden and D. Drabkin discussed the recent public announcement that the Swansea branch will be one of two in the City to be a pilot location for implementing technology to open extra hours without staff. MacFayden will report periodically to the Board when they have more information about the project.

After reporting, all TPL guests left the meeting.
- 7. Referrals from the Swansea Town Hall Association:** none

Standing Committee Reports

- 8. Executive Committee report:** No report
- 9. Treasurer's report:** No report
 - a) 2016 Audited Financial Statements**

W. Roberts motioned to approve the 2016 Audited Financial statements, to authorise the Chair and Treasurer to sign them and to adopt the Auditor's opinion letter, seconded by G. Dubauskas.
CARRIED

W. Roberts motioned to direct the E.D. to take the necessary steps to explore bringing the Swansea Town Hall into compliance and the implications thereof with respect to the treatment of capital assets, seconded by G. Dubauskas.
CARRIED

10. Building and Furnishings: No report

11. Space Use (SUC): No report

12. Community Liaison Committee: No report

13. Ad Hoc Committee on Governance (GOV):

R. Patrickson moved adoption of the March 15th Governance Committee report and recommendations contained therein, seconded by W. Roberts.
CARRIED

14. Nominating Committee Report: J. Slaughter gave an update on the Board recruitment process noting that J. Slaughter, R. Patrickson, L. D'Andrea and S. Reimer comprise the interview team this year.

15. Executive Director's Report:

W. Roberts moved receipt of the March 15, 2017 Executive Director's report, seconded by G. Dubauskas.
CARRIED

The meeting went in camera and the E.D. and E.A. left the room.

J. Anderson assumed Chair of the meeting.

a) Report of the HR Subcommittee.

J. Slaughter motioned approval of the Human Resources Subcommittee report finding that the E.D. has met objectives and should be paid the appropriate amount pertaining to the same, seconded by W. Roberts.
CARRIED

R. Patrickson motioned that the 2017 performance planner objectives be completed and approved prior to the 2017 AGM, seconded by G. Dubauskas.
CARRIED

16. Correspondence: none

17. Attachments: (Public Sector Salary Disclosure).

18. Adjournment: W. Roberts motioned to adjourn the meeting, seconded by G. Dubauskas.
CARRIED

UPCOMING 2017 MEETINGS & EVENTS

Thursday	April 20	7:15 pm	Swansea Town Hall Board of Management Meeting
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