



## **Board of Management**

### **Minutes of Meeting: December 15, 2016 @ 7:15 P.M.**

- Place:** 95 Lavinia Avenue
- Present:** J. Slaughter, M. Smith, A. Gidaro, R. Patrickson, K. Roumanis, W. Roberts, M. Hudson, L. D'Andrea, T. Emo, T. O'Reilly
- STH Staff:** E. Gaigalas, C. Walmsley
- Regrets:** J. Anderson, P. Vlach, S. Reimer, Councillor S. Doucette
- Absent:** G. Dubauskas, N. Stein
1. **Addition of items to agenda:** Addition of "OMERS Resolution" to item 14.  
Addition of "AGM and Board Recruitment" to item 7 (a).
  2. **Agenda adoption:** A. Gidaro moved to adopt the amended agenda, seconded by W. Roberts.  
**CARRIED**
  3. **Declarations of and conflicts of interest:** None
  4. **Minutes of previous meeting:** W. Roberts moved approval of the minutes of the October 27th, 2016 Board of Management meeting, seconded by T. Emo.  
**CARRIED**
  5. **Items arising not contained in agenda below:** none
  6. **Swansea Memorial Library Report (SML):** no report
  7. **Referrals from the Swansea Town Hall Association:** none
    - a) **AGM and Board Recruitment:**  
W. Roberts motioned that the Board of Management authorise the Nominating Committee to approve the content of the recruitment advertisement and take all necessary steps to place it in the media, seconded by K. Roumanis.  
**CARRIED**  
  
The Executive Director will send out an email to Board members requesting ranking of options for an AGM speaker.

### **Standing Committee Reports**

8. **Executive Committee report:** No report
9. **Treasurer's report:** A. Gidaro moved and L. D'Andrea seconded approval of the October and November 2016 Financial report.  
**CARRIED**
10. **Building and Furnishings:** No report.
11. **Space Use (SUC):** No report

- 12. Community Liaison Committee (CLC): R. Patrickson moved acceptance of the November 14, 2016 CLC report, seconded by W. Roberts. CARRIED**  
 The Executive Director provided the Board with an update on Doors Open 2017, noting that Swansea Town Hall had declined participation in this event. The Executive Director provided an update on the Parking Analysis that had been conducted by staff, discussing the conclusions and recommendations contained therein.  
**The Executive Director will contact Councillor Doucette to clarify the legal status of the laneway behind the Town Hall and explore the possibility of getting a “No Standing” sign on Lavinia.**
- Staff will provide users of the Town Hall with route access and a map to the ravine door to encourage drop offs and pick-ups there.**
- 13. Ad Hoc Committee on Governance (GOV):** The Website Posting Policy was amended to delete all words after the word “redacted” in the last sentence.  
**W. Roberts moved adoption of the amended Website Posting Policy, seconded by L. D'Andrea. CARRIED**  
**W. Roberts moved adoption of the balance of the December 5, 2016 Governance report, seconded by T. Emo. CARRIED**
- 14. Executive Director’s Report:**  
**M. Hudson moved adoption of the proposed OMERS Resolution, seconded by L. D'Andrea. CARRIED, W. Roberts abstains**
- T. Emo moved acceptance of the balance of the December 7, 2016 Executive Director’s report, seconded by M. Hudson. CARRIED**
- 15. Correspondence:** Canadian Blood Services, Dental Clinic
- 16. Attachments:** Parking Analysis, 2017 Budget, Holiday Hours, Energy Purchasing Program Update, Nominating Committee Draft Timeline, OMERS Resolution.
- 17. Adjournment:** W. Roberts motioned to adjourn the meeting at 8:30 pm, seconded by K. Roumanis. CARRIED

UPCOMING 2016 MEETINGS & EVENTS			
Thursday	February 23	7:15 pm	STHA Board of Directors Meeting
		7:30 pm	Swansea Town Hall Board of Management Meeting
Thursday	March 23	7:15 pm	Swansea Town Hall Board of Management Meeting