



## **Board of Management**

### **Minutes of Meeting: October 27, 2016 @ 7:30 P.M.**

**Place:** 95 Lavinia Avenue  
**Present:** J. Slaughter, K. Roumanis, W. Roberts, M. Hudson, P. Vlach, G. Dubauskas, L. D'Andrea, J. Anderson, S. Reimer, Councillor S. Doucette, T. Emo, T. O'Reilly  
**Guest:** B. Livingston, (Swansea Memorial Library)  
**STH Staff:** E. Gaigalas (E.D.), C. Walmsley (E.A.)  
**Regrets:** M. Smith, A. Gidaro, N. Stein, R. Patrickson

- 1. Addition of items to agenda:** The topic of Doors Open was added to #12 and E. Gaigalas distributed an Addendum to be discussed under #14.
- 2. Agenda adoption:** W. Roberts moved to adopt the amended agenda, seconded by G. Dubauskas.  
**CARRIED**
- 3. Declarations of and conflicts of interest:** None
- 4. Minutes of previous meeting:** W. Roberts moved approval of the minutes of the September 22<sup>nd</sup>, 2016 Board of Management meeting, seconded by K. Roumanis.  
**CARRIED**
- 5. Items arising not contained in agenda below:** Staff informed the Board that the Swansea Horticultural Society has not been permitted to carry over a credit for the planting of a tree under their Ontario Horticultural Association grant as discussed in item #9(a) of last month's Board of Management meeting minutes, but they have been allowed to reapply for the grant next year.
- 6. Swansea Memorial Library Report (SML):** B. Livingston presented her report which included a 2015/16 circulation analysis for the first 9 months of the year. The renovation at Runnymede branch has been delayed due to building permit issues so no further information about closing dates for that branch and plan for extended opening hours at SML are available at this time.
- 7. Referrals from the Swansea Town Hall Association:** The Board of Management acknowledged the appointment of W. Roberts, R. Patrickson and S. Reimer as the 3 STHA representatives on the Joint Nominating Committee.  
**W. Roberts moved and J. Anderson seconded that L. D'Andrea, J. Slaughter and T. Emo be appointed as the Swansea Town Hall representatives on the Joint Nominating Committee.**  
**CARRIED**

## Standing Committee Reports

8. **Executive Committee report:** No report
9. **Treasurer's report:** The Executive Director presented the financial report for September 2016.  
**G. Dubauskas moved and T. Emo seconded approval of the September 2016 Financial report.**  
**CARRIED**
10. **Building and Furnishings:** No report.
11. **Space Use (SUC):** **W. Roberts moved acceptance of the October 17, 2016 SUC report as amended, seconded by J. Anderson.**  
**CARRIED**  
**T. Emo motioned that the SUC take into account Cllr. Doucette's comments on how to deal with noise complaints, seconded by G. Dubauskas.**  
**CARRIED**
12. **Community Liaison Committee (CLC):** **P. Vlach moved acceptance of the October 3, 2016 CLC report, seconded by S. Doucette.**  
**CARRIED**  
W. Roberts volunteered to lay the Swansea Town Hall wreath at the Maple Leaf 266/46 Remembrance Day Service on November 6<sup>th</sup>.  
**W. Roberts motioned to authorize the E.D. to explore the Doors Open 2017 invitation and apply on behalf of the Swansea Town Hall if appropriate, seconded by M. Hudson.**  
**CARRIED**
13. **Ad Hoc Committee on Governance (GOV):** No report
14. **Executive Director's Report:**  
**K. Roumanis motioned to move the next Board of Management meeting from December 8<sup>th</sup> to 15<sup>th</sup>, 2016, seconded by T. Emo.**  
**CARRIED**  
The Proposed 2017 Schedule of Board of Management Meetings was discussed. The February meeting will be held on February 23<sup>rd</sup> (not 9<sup>th</sup>), the Annual General Meeting will be held on Wednesday May 10<sup>th</sup> (not 4<sup>th</sup>) and a Board & Orientation Meeting will be held on Thursday May 18 (not 11<sup>th</sup>).  
**S. Doucette motioned to adopt the Proposed 2017 Board of Management meeting schedule with the above amendments, seconded by J. Anderson.**  
**CARRIED**  
**G. Dubauskas motioned that Swansea Town Hall host a Volunteer Appreciation Dinner at the Old Mill on Thursday, December 1<sup>st</sup>, 2016 seconded by T. Emo.**  
**CARRIED**  
**S. Doucette motioned that all paper copies of the 2016 Board Applications be destroyed, provided there is a secure electronic copy of these on file, seconded by L. D'Andrea.**  
**CARRIED**  
**W. Roberts motioned approval of both recommendations in Addendum #3, subject to compliance with the Board of Management's purchasing policies, seconded by G. Dubauskas.**  
**CARRIED**
15. **Correspondence:** None
16. **Attachments:** None
17. **Adjournment:** **W. Roberts motioned to adjourn the meeting at 9:15 pm, seconded by G. Dubauskas.**  
**CARRIED**

### UPCOMING 2016 MEETINGS & EVENTS

Thursday	December 15	7:15 pm	Swansea Town Hall Board of Management Meeting
Thursday	February 23	7:15 pm	Swansea Town Hall Board of Management Meeting