



## **Board of Management**

### **Minutes of Meeting: September 22, 2016 @ 7:15 P.M.**

**Place:** 95 Lavinia Avenue  
**Present:** J. Slaughter, K. Roumanis, W. Roberts, M. Hudson, P. Vlach, G. Dubauskas, L. D'Andrea, M. Smith, R. Patrickson, J. Anderson  
**Guest:** B. Livingston, (Swansea Memorial Library)  
**STH Staff:** E. Gaigalas (E.D.), C. Walmsley (E.A.)  
**Regrets:** S. Reimer, Councillor S. Doucette, T. Emo  
**Absent:** T. O'Reilly, A. Gidaro, N. Stein

- 1. Addition of items to agenda:** M. Smith added "Donation from the Swansea Horticultural Society" to 9 (a).
- 2. Agenda adoption:** M. Smith moved to adopt the agenda, seconded by G. Dubauskas. **CARRIED**
- 3. Declarations of and conflicts of interest:** None
- 4. Minutes of previous meeting:** W. Roberts moved approval of the minutes of the June 23<sup>rd</sup>, 2016 Board of Management meeting, seconded by L. D'Andrea. **CARRIED**
- 5. Items arising not contained in agenda below:**  
W. Roberts motioned that the Strategic Plan be referred to the Governance Committee from the CLC Committee, seconded by J. Anderson. **CARRIED**
- 6. Swansea Memorial Library Report (SML):** B. Livingston presented her report. During the upcoming renovation of Runnymede Library, SML's hours will be increased. A start-up date for the renovations has yet to be confirmed. During this period, SML will place a temporary book drop box outside the Town Hall. B. Livingston will re-investigate installation of a permanent drop-box directly into the building.
- 7. Referrals from the Swansea Town Hall Association:** None.

### **Standing Committee Reports**

- 8. Executive Committee report:** No report
- 9. Treasurer's report:** The Executive Director presented the financial report for June, July and August 2016. G. Dubauskas moved and K. Roumanis seconded approval of the June, July and August 2016 Financial report. **CARRIED**

(a) **Donation from the Swansea Horticultural Society:** M. Smith stated that a \$200 grant had been received by the Swansea Horticultural Society, which wants to use the funds to purchase a memorial tree and plant in on Swansea Town Hall property.

**W. Roberts motioned that Swansea Town Hall accepts, with appreciation, the gift of a tree valued at \$200 from the Swansea Horticultural Society, with logistics for planting to be worked out by Swansea Town Hall staff and the Horticultural Society Executive, seconded by L. D'Andrea.**  
**CARRIED**

**10. Building and Furnishings:** No report.

**11. Space Use (SUC):** No report.

**12. Community Liaison Committee (CLC):** No report.

**13. Ad Hoc Committee on Governance (GOV):** No report

**14. Executive Director's Report:**

**G. Dubauskas motioned to move discussion of the proposed Schedule of Meetings to the next Board of Management meeting and receipt of the remainder of the Executive Director's report, seconded by K. Roumanis.**  
**CARRIED**

**15. Correspondence:** None

**16. Attachments:** None

**17. Adjournment:** G. Dubauskas motioned to adjourn the meeting at 8:10 pm, seconded by J. Anderson.  
**CARRIED**

**UPCOMING 2016 MEETINGS & EVENTS**

<b>Thursday</b>	<b>October 27</b>	<b>7:15 pm</b>	<b>STHA Board of Directors Meeting</b>
		<b>7:30 pm</b>	<b>Swansea Town Hall Board of Management Meeting</b>
<b>Thursday</b>	<b>December 8</b>	<b>7:15 pm</b>	<b>Swansea Town Hall Board of Management Meeting</b>