



## Board of Management

### Minutes of Meeting: June 23th, 2016 @ 7:30 P.M.

**Place:** 95 Lavinia Avenue  
**Present:** J. Slaughter, K. Roumanis, T. O'Reilly, W. Roberts, M. Hudson, P. Vlach, S. Reimer, Councillor S. Doucette, G. Dubauskas, L. D'Andrea, M. Smith, A. Gidaro, R. Patrickson  
**STH Staff:** E. Gaigalas (E.D.), C.M. Walmsley (E.A.)  
**Regrets:** N. Stein, T. Emo, J. Anderson, B. Livingston, (Swansea Memorial Library)

**1. Addition of items to agenda:**

- Add to #12. Homework Budget analysis
- Add to #17: 2017 User Fees
- Add to #17: Board of Management Confidential Contact list
- Add to #15: North yard Landscape Plans

- 2. Agenda Adoption: W. Roberts moved to adopt the agenda, seconded by M. Hudson. CARRIED**
- 3. Declarations of and Conflicts of Interest: None**
- 4. Minutes of Previous Meeting: W. Roberts moved approval of the minutes of the May 26<sup>th</sup>, 2016 Board of Management meeting, seconded by G. Dubauskas. CARRIED**
- 5. Items arising not contained in agenda below: None**
- 6. Swansea Memorial Library Report (SML) : No report**
- 7. Referrals from Swansea Town Hall Association: None.**

## Standing Committee Reports

- 8. Executive Committee Report: No report**
- 9. Treasurer's Report: The Executive Director presented the financial report for May 2016. A. Gidaro moved and G. Dubauskas seconded approval of the May 2016 Financial report. CARRIED**
- 10. Building and Furnishings: No report.**
- 11. Space Use (SUC): No report.**
- 12. Community Liaison Committee (CLC): P. Vlach presented an analysis of the budgeted spending for the 2016/17 Homework Club, as was requested at the last Board of Management meeting. K. Roumanis motioned to receive the budget estimates, seconded by R. Patrickson. CARRIED**
- 13. Ad Hoc Committee on Governance (GOV): No report**

**14. Appointments to Committees:**

**S. Doucette motioned and W. Roberts seconded to extend the membership of the Ad Hoc Committee on Governance until the end of May 2017. CARRIED**

**W. Roberts moved to appoint L. D'Andrea to the Community Liaison Committee, seconded by R. Patrickson. CARRIED**

**Staff will contact all Committee members not on the Board of Management to determine their membership intent for the coming year.**

Board of Management members who are Committee members and previously appointed will remain in place, except for the Nominating Committee.

**15. Executive Director's Report:** The E.D. presented his report.

**S. Doucette motioned to approve an expenditure of up to \$10,000 for the proposed north yard landscaping project as set out in the E.D.'s report, seconded by G. Dubauskas. CARRIED**

**A. Gidaro motioned to approve an expenditure of up to \$20,000 for preliminary spending related to installation of a generator, as set out in the E.D.'s report, seconded by W. Roberts. CARRIED**

**S. Doucette moved to approve the balance of the June 2016 Executive Director's report, seconded by W. Roberts. CARRIED**

**16. Correspondence:** Letter P. Notaro May 25, 2016, Letter City Clerk May 11, 2016

**17. Attachments:**

- The E.D. reviewed 2017 user fees for the information of the Board.
- The revised confidential Board of Management listing was distributed. Any amendments should be forwarded to C. Walmsley.

**18. Human Resources (HR) Committee:**

W. Roberts assumed Chair of the meeting.

J. Slaughter presented a verbal report on the E.D.'s performance review.

**J. Slaughter moved receipt of his report, seconded by K. Roumanis. CARRIED**

J. Slaughter reassumed Chair of the meeting.

**W. Roberts motioned to authorise the Chair to decide whether or not the July 28<sup>th</sup> Board of Management meeting is necessary and to inform the Board of Management no later than July 15<sup>th</sup>, 2016 of his decision, seconded by S. Doucette. CARRIED**

**19. Adjournment:** S. Doucette motioned to adjourn the meeting at 8:29 pm, seconded by G. Dubauskas. CARRIED

**UPCOMING 2016 MEETINGS & EVENTS**

Thursday	July 28*	7:15 pm	Swansea Town Hall Board of Management Meeting
Thursday	September 22	7:15 pm	Swansea Town Hall Board of Management Meeting
Thursday	October 27	7:15 pm	STHA Board of Directors Meeting
		7:30 pm	Swansea Town Hall Board of Management Meeting

\*Will be cancelled if there are no urgent or important matters