



## Board of Management

### Minutes of Meeting: May 26th, 2016 @ 7:15 P.M.

<b>Place:</b>	95 Lavinia Avenue
<b>Present:</b>	J. Slaughter, J. Anderson, K. Roumanis, T. Emo, T. O'Reilly, W. Roberts, M. Hudson, P. Vlach, Councillor S. Doucette, S. Reimer, G. Dubauskas, L. D'Andrea
<b>Guest:</b>	None
<b>STH Staff:</b>	E. Gaigalas (E.D.)
<b>Regrets:</b>	R. Patrickson, B. Livingston, (Swansea Memorial Library), N. Stein, M. Smith, A. Gidaro
<b>Absent:</b>	None

1. **Addition of items to agenda:** None
2. **Agenda Adoption:** W. Roberts moved to adopt the agenda, seconded by G. Dubauskas. **CARRIED**
3. **Declarations of and Conflicts of Interest:** None
4. **Minutes of Previous Meeting:** W. Roberts moved approval of the minutes of the March 24, 2016 Board of Management meeting, seconded by T. Emo. **CARRIED**  
W. Roberts moved approval of the minutes of the April 28, 2016 Board of Management meeting, seconded by T. Emo. **CARRIED**
5. **Items arising not contained in agenda below:** None
6. **Swansea Memorial Library Report (SML) :** No report
7. **Referrals from Swansea Town Hall Association:** None. W. Roberts reported that there will be a Board Meeting next month, June 23, 2016 at 7:15 PM, and that there will be vacancies on the Executive.

### Standing Committee Reports

8. **Executive Committee Report:** No report
9. **Election of Officers:** G. Dubauskas moved to appoint the Executive Director to officiate the Election of Officers, Councillor Doucette seconded. **CARRIED**  
W. Roberts nominated J. Slaughter for the position of Chair. P. Vlach seconded.  
W. Roberts moved to close nominations for chair, G Dubauskas seconded. **CARRIED**  
J. Slaughter acclaimed for the position of Chair.  
Councillor Doucette nominated T. Emo for the position of Vice-Chair. P. Vlach seconded.  
W. Roberts moved to close nominations for Vice- Chair, J. Anderson seconded. **CARRIED**  
T. Emo acclaimed for the position of Vice-Chair.  
Councillor Doucette nominated A. Gidaro for the position of Treasurer. T. Emo seconded.  
W. Roberts moved to close nominations for Treasurer, G Dubauskas seconded. **CARRIED**  
A. Gidaro acclaimed for the position of Treasurer.  
J. Slaughter nominated S. Reimer for the position of Secretary. Councillor Doucette seconded.

**W. Roberts moved to close nominations for Secretary. J. Anderson seconded. CARRIED**

**S. Reimer acclaimed for the position of Secretary.**

**10. Treasurer’s Report:** The Executive Director presented the financial report for March and April 2016. The E.D. reported that a preliminary budget surplus of \$8000 is projected and that all statutory remittances have been paid or are accrued for payment. **W. Roberts moved and K. Roumanis seconded approval of the March and April 2016 Financial report. CARRIED**

**11. Building and Furnishings:** No report.

**12. Space Use (SUC):** No report.

**13. Community Liaison Committee (CLC):** P. Vlach presented the Committee report. **W. Roberts moved to approve the Homework Club funding in principle, not to exceed \$4000 to be split between September – December, 2016 and January – July, 2017 provided budgeting details are provided at the next meeting. Seconded P. Vlach. CARRIED**

**W. Roberts moved the balance of the May 10, 2016 CLC report be accepted, seconded by P. Vlach. CARRIED**

On the issue brought up about parking on Lavinia Avenue, the Councillor provided information about the number of parking permits issued on Lavinia Ave. The Councillor’s staff will provide the information to STH staff. The Executive Director also informed the Board that staff is conducting a survey of parking patterns on Lavinia down to number 83 and in the visitors’ parking lot in order to determine if there are any patterns.

**14. Ad Hoc Committee on Governance (GOV):** No report

**15. Appointments to Committees:** The Chair and E.D. gave brief presentations on the purpose and availabilities on various committees. Staff will contact non Board Member members of Committees to see if they wish to stay on their committees.

**16. Executive Director’s Report:** The E.D. presented his report.

**W. Roberts moved to approve the May 2016 Executive Director’s report including the recommendations on the schedule of 2016 Stat Holidays and Building Closures, seconded by G. Dubauskas. CARRIED**

W. Roberts reminded the Board that a protocol will be developed for staff to close the building at other times.

**17. Nominating Committee:** The E.D. reported that there should be more consideration of AGM dates and the report to Community Council and the agenda deadlines. Staff to advise on the 2017 Community Council Meeting dates.

**18. Correspondence: W. Roberts moves receipt. T. Emo seconds. CARRIED**

**19. Attachments:** For information.

**20. Human Resources (HR) Committee:**

J. Slaughter delivered his oral report. The Human Resources Subcommittee will meet with the E.D. to complete the E.D. performance Planner for 2016 on June 14<sup>th</sup>.

**21. Adjournment: G. Dubauskas motioned to adjourn the meeting at 8:29 pm, seconded by Councillor Doucette. CARRIED**

#### UPCOMING 2016 MEETINGS & EVENTS

Thursday	June 23	7:15 pm	Swansea Town Hall Association Meeting
Thursday	June 23	7:30 pm	Swansea Town Hall Board of Management Meeting
Thursday	July 28*	7:15 pm	Swansea Town Hall Board of Management Meeting

\*Will be cancelled if there are no urgent or important matters